AMOUNT DUE

[$00,000]

Due [Month D, YYYY]

BILLED TO
[Client or company]
[Contact name], [email]
[Street address]
[City, State ZIP]

ISSUED
[Month D, YYYY]

[PROJECT]: [PHASE 1]

WORK FROM [MON D] TO [MON D]

DESCRIPTION	HOURS	RATE	AMOUNT
[Deliverable] [Max 00h, Ian 00h, Gary 00h]	[00]	[$00]	[$0,000]
[Deliverable] [Who worked on it]	[00]	[$00]	[$0,000]
[Deliverable] [Who worked on it]	[00]	[$00]	[$0,000]
Project leadership [Who worked on it]	[00]	[$00]	[$0,000]
Subtotal			[$0,000]
Deposit applied Invoice [TTS-YYYY-NNN], paid [Month D]			[$0,000]
Costs at cost [Licenses, hosting, tools]; receipts attached			[$000]
Total due			**[$0,000]**

Hours are logged as the work happens and can be checked line by line in [the dashboard]. One rate for the whole team. Payment is due within [14] days of issue.

HOW TO PAY

Bank transfer. [Bank name]
Routing [000000000]
Account [0000000000]

Check. Payable to The Tomorrow Shop, mailed to the address below.

Questions.
[hello@thetomorrowshop.com] or (702) 900-1116. Please quote the invoice number.